

We're hiring!

Are you an experienced **Conveyancer**,
or a capable **Conveyancing Assistant**
ready to further develop your skills?
Join us at Impact Legal!

We're a boutique conveyancing practice based in Cairns, focused on delivering expert guidance with a genuinely human approach.

At Impact Legal Solutions, we pride ourselves on making property transactions feel less overwhelming and more approachable for our clients - combining strong technical knowledge with authenticity, communication, and care.

ABOUT THE ROLE

Depending on experience, the role may include:

- managing conveyancing from start to finish;
- client communication and file management;
- preparing contracts and conveyancing documentation;
- liaising with agents, brokers, banks, and solicitors;
- PEXA settlements and general matter coordination; and
- providing administrative and operational support to the conveyancing team.

ABOUT YOU

We're less interested in rigid titles and more interested in finding the right fit for our team. Our next teammate will:

- have conveyancing experience in QLD;
- communicate warmly and professionally;
- enjoy helping clients through important life moments;
- take initiative and work well autonomously;
- value team culture, accountability, and continuous improvement; and
- want to be part of a small business where your contribution genuinely matters.

WHAT WE OFFER

- A supportive and down-to-earth team environment.
- Flexibility and autonomy within a collaborative workplace.
- Opportunity to help shape and grow the role.
- A boutique firm culture that values people, not just billables.
- A role that can be tailored depending on experience.



IMPACTLEGAL

APPLY TODAY

If this sounds like a good fit,
we'd love to hear from you!

Send a resume and cover
letter through to Emily via
emily@impactlegal.com.au



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www.impactlegal.com.au